

OFFICIAL PROCEEDINGS
OF THE COMMON COUNCIL
Regular Meeting

South Milwaukee
March 29, 2016

The Regular Meeting of the Common Council was called to order by Mayor Brooks at 7:00 p.m. On roll call, all were present except Pieper and Clark who were excused.

The meeting was prefaced by the Pledge of Allegiance.

The Mayor asked if there were any deletions to the agenda. There were none.

Bartoshevich/Bukowski moved to dispense with the reading of the minutes of the Common Council meeting from the March 15, 2016 meeting and approve them as drafted. All voted aye, motion carried.

Under President of the Council, Alderperson Bukowski gave a summary report on the Board of Education as Council Representative to the board.

Bartoshevich /Bukowski moved to forward the comments from the Public Hearing on March 29, 2016 on the proposed zoning amendment regarding creation of a Public Building Zone and Park Zone within current zoning code to the Plan Commission to review and report back to the Common Council. All voted aye, motion carried.

Bartoshevich reminded Council that a Public Hearing has been scheduled on the City's Comprehensive Plan Update for April 21, 2016 at 7:00 p.m. or later, following the consultant's presentation to the Common Council at 6:30 p.m. A public informational meeting is scheduled from 4:30 p.m. to 6:30 p.m. prior to the Common Council presentation meeting.

Bartoshevich reminded Council of the upcoming Earth Day Event in South Milwaukee on April 30, 2016, between 9:00 a.m. and 12:00 noon, with a hot dog lunch for all volunteers to follow at the Senior Center.

Under Finance Committee, Stoner/Navarro moved to adopt Resolution No. 16-08 authorizing commencement of a lawsuit to collect 2014 and 2015 delinquent personal property tax. All voted aye, motion carried.

Stoner/Navarro moved to authorize the city attorney to commence legal action to collect insurance payments paid directly to insureds/patients for ambulance services. All voted aye, motion carried.

Stoner/Navarro moved to authorize the city attorney to commence legal action to collect outstanding invoices for property damage. All voted aye, motion carried.

Stoner/Navarro moved to adopt Resolution No. 16-09 authorizing the transfer of funds for additional work on the comprehensive plan. All voted aye, motion carried.

Stoner/Navarro moved to authorize the proper city officials to approve the additional work on the comprehensive plan in an amount not to exceed \$20,000. On roll, all voted aye. Motion carried.

Stoner/Navarro moved to authorize the proper city officials to enter into a contract with GRAEF for streetscape design concepts in an amount not to exceed \$9,500 with funds from the Capital Economic Development Account (700-09074). On roll, all voted aye. Motion carried.

Under Human Resources, Navarro/Stoner moved to receive and place on file a letter from the Police & Fire Commission announcing the promotion of Craig Boschke to fire captain effective March 30, 2016. All voted aye, motion carried.

Navarro/Stoner moved to received and place on file a letter from the Police & Fire Commission announcing the appointment of Jared Rentmeester as a firefighter effective April 11, 2016. All voted aye, motion carried.

Navarro/Stoner moved to approve the recommendation of Chief Wellens to appoint Officer Frances Rotter as an acting police lieutenant and to place him in step 4 of the appropriate paygrade with the effective date to be approved by the city administrator. All voted aye, motion carried.

Navarro/Stoner moved to suspend rule 2.11 to permit giving an ordinance to fix and establish the amount of wages to be paid by the City to library substitute desk attendants its first, second and third readings and this meeting. On roll, all voted aye. Motion carried. Navarro/Stoner moved to give Ordinance No. 2125 to fix and establish the amount of wages to be paid by the City to library substitute desk attendants be given its first, second and third readings, and adopt the ordinance and publish a summary in the official newspaper as required by law. All voted aye, motion carried.

Navarro/Stoner moved to authorize the city administrator to fill the upcoming office assistant vacancy and any subsequent vacancies. All voted aye, motion carried.

There was a brief update regarding the city attorney RFP responses. Six applicants responded and the Human Resources Committee will meet with the two best qualified candidates based on qualifications and experience for further review.

Navarro/Stoner moved to accept the resignation of Karla Immel as the treasurer's office clerk III effective April 15, 2016 with regrets. All voted aye, motion carried.

Navarro/Stoner moved to authorize the city administrator to fill the upcoming treasurer clerk vacancy and any subsequent vacancies. All voted aye, motion carried.

Navarro/Stoner moved to approve the treasurer clerk job description as drafted. All voted aye, motion carried.

Under Legislation & Permits Committee, Maass/Van Dusen moved to approve the applications for a "Class B" Combination license for the 2015-16 period filed by Jen Corp. d/b/a Trackers Pub and Grub, Anthony Winneshiek, Agent for the premise at 1400 Rawson Ave., and Jessica M. Hess for the premise at 2206 10th Avenue, and authorize the city clerk to issue the license upon payment of all fees and receipt of all necessary documents. All voted aye, motion carried.

Maass/Van Dusen moved to adopt Resolution No. 16-10 to amend the Administrative Fee Schedule as it pertains to license fees for Secondhand Article Dealer/Secondhand Jewelry Dealer. On roll, all voted aye. Motion carried.

Maass/Van Dusen moved to give Ordinance No. 2126 to repeal Section 4.19 of the Municipal Code, terminate the Community Development Authority, transfer to the Plan Commission all the duties and authorities previously exercised by the Community Development Authority, and alter the makeup of the Plan Commission its second and third readings, and adopt the ordinance and publish a summary in the official newspaper as required by law. All voted aye, motion carried.

Maass/Van Dusen moved to adopt Resolution No. 16-11 to create a Housing Authority. All voted aye, motion carried.

Under Public Works & Public Property, Bartoshevich/Van Dusen moved to adopt Resolution No. 16-12 to authorize the award of emergency contracts for retaining wall and road repairs on Marquette Avenue at Union Pacific Railroad. On roll, all voted aye. Motion carried.

Bartoshevich/Van Dusen moved to authorize the City Engineer to execute a contract for direct purchase of pre-cast concrete box for Fairview Avenue Ebbs Creek Culvert Replacement project following public contract advertising. On roll, all voted aye, motion carried.

Under Reports of the Mayor, Bartoshevich/Stoner moved to accept the Mayor's recommendations for the appointment of Mary K. Zahn, 1719 Michigan Avenue, to the Mayor's Supplemental Pollworker list for 2016-2017 election cycle. All voted aye, motion carried.

Under Plan Commission, Bartoshevich updated the Council on the Comprehensive Plan discussion with GRAEF consultant, Downtown Committee and Plan Commission and reminded Council that the next meeting of the Plan Commission is scheduled for April 25, 2016.

There being no further business to discuss, Stoner/Navarro moved to adjourn the meeting at 7:42 p.m.



ERIK BROOKS, Mayor
JAMES SHELENSKE, City Clerk

Approved: April 19, 2016