



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR MEETING

Tuesday, June 17, 2014

Second Floor Board Room

AGENDA

Note: Meeting time changed back to 7:30 pm

7:00 PM Finance Committee meeting to approve the monthly bills.

7:30 PM **ROLL CALL**

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the May 20, 2014 meeting

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for June 17, 2014

- Approval of the Stosick Account Expenditures
- Approval of the Gift Fund Expenditures
- Approval of the Lost & Paid Fund Expenditures
- Approval of the Friends Account Expenditures
- Approval of the Building Fund Expenditures
- Approval of the Copy Machine Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

INFORMATION

1. The circulation report for May, 2014 is attached. **ATTACHMENT C**
2. The report on items reserved and not picked up is attached. **ATTACHMENT D**
3. The EBSCO database usage report is attached. **ATTACHMENT E**
4. A total of 20 Children used the Internet in the month of May. Adult totals are now included in the monthly library activities report.
5. Starting in January, 2015 the Wisconsin Administrative Codes will be on line. We will no longer need to purchase them.
6. The summer reading program began on Monday, June 16th. The first bookmobile stop will be on Tuesday, June 17 at the Little League park at 5:30 pm
7. The Library will be participating in the Evening On the Avenue, July 24, 2014 from 4-9 PM.

PROUD PAST.....PROMISING FUTURE

8. The carpets will be cleaned on Saturday August 16 and 23.
9. The Director will report on the status of capital budget projects.
10. The Board received a draft copy of the audit. Please review the draft for discussion. The Auditor will be here in July to present the final audit.
11. The Overdrive statistics are attached. **ATTACHMENT F**
12. Library usage statistics attached **ATTACHMENT G**

ACTION

1. Election of new officers for the 2013-2014 year. A report by the Nominating Committee will be given. The term begins July 1. This was held over from the last meeting.
2. Motion to adopt the City's "Anti-Harassment and Retaliation Policy" and include it in the Library's policy manual,
3. Motion to adopt the City's "Notice under the American's with Disabilities Act" and include it in the Library's Policy Manual
4. Motion to adopt the City's "American with Disabilities Act (ADA) Title 1 Policy" and include it in the Library's policy manual.
5. Motion to accept a donation of \$50 from the TriCity National Bank for the summer reading program.
6. Motion to accept a donation of \$1,500 from the South Milwaukee Public Library Foundation for the summer reading program
7. Motion to approve a resolution thanking Trustee Lentz for his service on the Library Board

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Review the mission statement that was prepared at the last meeting.

ATTACHMENT H

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be on Tuesday, July 15, 2014. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.