



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, August 28, 2012
Second Floor Board Room
NOTE CHANGE IN MEETING TIMES**

AGENDA

6:00 PM Finance Committee meeting to approve monthly bills.

6:30 PM **ROLL CALL**

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the July 24, 2012 meeting.

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for August 28, 2012

1. Approval of the Gift Fund Expenditures
2. Approval of the Friends Account Expenditures
3. Approval of the Stosick Account Expenditures
4. Approval of the Lost & Paid Fund Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

None

INFORMATION

1. The Ancestry Library edition statistics are attached. **ATTACHMENT C**
2. A total of 450 people used the adult Internet stations and 12 children used the Internet in the Youth Department.
3. The circulation report for July is attached. **ATTACHMENT D**
4. The "holds not picked up" report is attached **ATTACHMENT E**
6. The EBSCO Database usage report is attached for the Boards information. **ATTACHMENT F**
7. Statistical reports on remote database usage are attached. **ATTACHMENT G**
8. We will be sending text messages to users regarding their reserves, overdue items, etc. This additional cost is \$360 per year.

PROUD PAST.....PROMISING FUTURE

9. An updated Board list will be handed out at the meeting.
10. The Council will hold a meeting on October 17th at 6 pm to review department budgets.
11. We will be interviewing candidates for the full time Library Assistant I position.

ACTION

1. Discussion and possible motion to approve the grant application to the Bucyrus Foundation in the amount of \$1,500 for the 2013 summer reading program.
2. Motion to approve the hiring of Sherrill Nimphius to the position of Library Assistant III. She will be filling the position of Deborah Ziolecki who retired.
3. Motion to accept a commission check in the amount of \$75.10 from our fax vendor.
4. Discussion and possible motion to approve the mid-year budget adjustment.
5. Discussion and possible motion to approve the 2013 budget. This was sent out to the board members earlier.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

We may need to schedule a special meeting on the budget prior to October 17th. We should pick a date.

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled Individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be on September 25, 2012. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.