



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, August 30, 2011
Second Floor Board Room
NOTE CHANGE IN MEETING TIMES**

AGENDA

6:15 PM Finance Committee meeting to approve monthly bills.

6:30 PM **ROLL CALL**

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the July 26, 2011 meeting. **ATTACHMENT A**
Motion to accept the minutes of the Building Committee of Thursday, August 4, 2011 and place on file. **ATTACHMENT B**

APPROVAL OF THE ACCOUNTS PAYABLE for August 30, 2011.

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT C

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

1. An e-mail from a library user regarding our on-line book club. **ATTACHMENT D**
2. E-mail from Mike Cross **ATTACHMENT E**

INFORMATION

1. The Director sent a letter to our new Alderman, Frank Van Dusen III congratulating him on his appointment and offering a tour.
2. The Ancestry Library edition statistics are attached. **ATTACHMENT F**
3. A total of 454 people used the adult Internet stations and 11 children used the Internet in the Youth Department.

PROUD PAST.....PROMISING FUTURE

- | | | |
|----|---|---------------------|
| 4. | The circulation report for July is attached. | ATTACHMENT G |
| 5. | The "holds not picked up" report is attached | ATTACHMENT H |
| 6. | The EBSCO Database usage report is attached for the Boards information. | ATTACHMENT I |
| 7. | Statistical reports on remote database usage are attached. | ATTACHMENT J |

ACTION

1. Motion to approve the grant application to the Bucyrus Foundation in the amount of \$1,500 for the 2012 summer reading program.
2. Motion to approve the disruptive policy and code of conduct sign **ATTACHMENT K**
3. Motion to approve the 2011 revolving fund request in the amount of \$5,820 to replace four computers, 2 DVD burners and 3 computer printers. The Director will give a report. **ATTACHMENT L**
4. Motion to approve the resignation of Margaret Luczywko as a substitute librarian effective July 21, 2011
6. Motion to accept the book from Mary Nelson titled Bugs, Birds and Creatures you Know.
7. Motion to approve the Director and Youth Services Librarian to attend the 2011 WLA conference, which will be held in Milwaukee.
8. Motion to award the contract for the emergency generator to Premier Power in the amount of \$23, 212. We had budgeted \$25,000.
9. Motion to approve the resolution regarding the tax treatment of mandatory employee contributions to the Wisconsin Retirement System. **ATTACHMENT M**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be on September 27, 2011. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.