



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
MAY REGULAR MEETING
Tuesday, May 24, 2011
Second Floor Board Room**

AGENDA

7:00 p.m. Finance Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

The System Director and a Federated Board member will be present to review their budget situation and other information about the system

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the April 19, 2011

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for May 24, 2011

1. Approval of the Stosick account Expenditures
2. Approval of the Gift account Expenditures
3. Approval of the Lost & Paid account Expenditures
4. Approval of the Friends account Expenditures
5. Approval of the Building account Expenditures
6. Approval of the Copy Machine account Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

None

INFORMATION

1. The April circulation report is attached. **ATTACHMENT C**
2. The Friends Monday morning book sale on May 2nd made \$88.35. The next sale will be in September.
3. The "Holds Not Picked Up" report is attached **ATTACHMENT D**
4. A total of 414 people used the Internet in the adult department and 24 children in the youth department.
5. An article was prepared for the Summer Guide. We will also have an ad in the guide.
6. Per the member agreement, the System supplied us with a list of their equipment that is housed in the library
7. A new list of Boards and Commissions will be handed out at the meeting.

PROUD PAST.....PROMISING FUTURE

8. The Board President will appoint a nominating committee to select officers for the 2010-2011 year. Elections will be in June. New officers take office on July 1.
9. A new list of standing committees of the Common Council will be handed out at the meeting
10. The EBSCO database usage report is attached. **ATTACHMENT E**
11. The Ancestry Library database report is attached **ATTACHMENT F**
12. We had an estimated 90+ people for the children's author/illustrator program on May 4, 2011
13. Board discussion is needed on the draft audit report.
14. The Director sent letters to Senator Larson and Representative Honadel regarding funding for state library programs.
15. The Director will give an update on the capital budget projects.

ACTION

1. Motion to accept a donation from Mr. and Mrs. James Nelson in memory of Donald Almon.
2. Motion to accept a donation from Mr. and Mrs. Thomas Andrew in memory of Donald Almon.
3. Motion to accept a donation of \$25 from the PyraMax Bank for the summer reading program.
4. Motion to accept a check in the amount of \$800.25 from the System for our e-commerce payment.
5. A motion to approve the revised Handbook of work rules for pages. This will be sent out with the agenda.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next Scheduled Board meeting will be Tuesday, June 28, 2011. Please notify the Director if you are unable to attend.

Cc: Board, Milwaukee Journal/Sentinel, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor posting, file.