



# South Milwaukee Public Library

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**Robert M. Pfeiffer, Director**

**SOUTH MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, March 22, 2011  
Second Floor Board Room**

7:00 p.m. Finance and Personnel Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

**APPROVAL OF THE MINUTES** from the February 15, 2011 meeting.

**ATTACHMENT A**

**DELETIONS TO THE AGENDA**

**APPROVAL OF THE ACCOUNTS PAYABLE** for March 22, 2011 meeting.

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Fund Expenditures

**PUBLIC COMMENT**

**DIRECTOR'S REPORT**

**ATTACHMENT B**

**COMMITTEE REPORTS**

1. Milwaukee County Federated Library System Board report.
2. Library Director's Advisory Committee report by the Director.
3. Foundation report by Trustee Andrew.

**CORRESPONDENCE**

None

**INFORMATION**

1. The circulation report for February is attached. **ATTACHMENT C**
2. A total of 403 adults and 15 children used the Internet in February. We were closed Feb. 2 and ½ on Feb. 3.
5. The annual civic-dinner dance will be held on May 19th. Call the South Milwaukee Chamber of Commerce to make reservations.
6. The report on the EBSCO database usage for February is attached. **ATTACHMENT D**
7. The hold not picked up report is attached. **ATTACHMENT E**
8. The Director will report on the progress of increasing our bandwidth on BadgerNet
9. The Director will report on the maintenance contract for the copier in the business office
10. The Director will report on the Pitney Bowes postage meter contract.
11. The Director will report on the latest information on the budget discussions in Madison.
12. Milwaukee Public Library has increased the hours from 35 to 40 hours in four of their neighborhood libraries

13. The 2010 library annual report will be handed out at the meeting.
14. The Director will report on the roof leak
15. The Friends made \$107.15 at their March Monday morning book sale
16. Change the date of the April meeting to the third Tuesday, April 19.
17. National Library Week is April 10-16<sup>th</sup>. We will be holding the family fun night and ice cream social on Tuesday, April 12<sup>th</sup> from 6-7:45 pm.
18. We had 180 people participate in the Dr. Seuss birthday party on March 2.

**ACTION**

1. Motion to receive a check in the amount of \$559.00 from the Milwaukee County Federated Library System as reciprocal borrowing payment from West Milwaukee.
2. Motion to approve the hiring of Mark Standaert as the Building Services Helper effective Monday, March 7<sup>th</sup>.
3. Motion to approve the hiring of Terri Delke as the part time, 25 hours Assistant Library Director effective Monday, March 7<sup>th</sup>.
4. Motion to receive a commission check in the amount of \$36.50 from TSI Fax Service
5. Motion to accept a donation from the Woman's Club of South Milwaukee in the amount of \$25 in memory of Darlene (Del Rosso) Calhoun for the purchase of two children's books.
6. Discussion and possible motion on changes to the 2011 capital improvements request.

**SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

**ADJOURN**

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172.

The next meeting of the Library Board will be announced. Please notify the Library Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.