



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

administrative

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, December 27, 2011
Second Floor Board Room**

AGENDA

7:00 p.m.

FINANCE & PERSONNEL COMMITTEE MEETING

1. To approve the monthly bills
2. Motion to go into closed session per Wisconsin State Statutes 19.85 to do the evaluation of the Library Director
3. Motion to return to open session report to the full Library Board.

7:30 p.m.

ROLL CALL

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES of the November 22, 2011 meeting

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for December 27, 2011

1. Approval of the Stosick account Expenditures
2. Approval of the Gift account Expenditures
3. Approval of the Lost & Paid account Expenditures
4. Approval of the Friends account Expenditures
5. Approval of the Building account Expenditures
6. Approval of the Copy Machine account Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report
2. Library Directors Advisory Committee report by the Director
3. Foundation Board report by Trustee Andrew

CORRESPONDENCE

None

INFORMATION

1. The November circulation statistics are attached **ATTACHMENT C**
2. A total of 425 people used the Internet in the Adult department and 17 children in the Youth department.
3. The December Monday morning book sale made \$92.90.
4. The hold not picked up report is attached. **ATTACHMENT D**
5. Attached are the statistics from the EBSCO Databases **ATTACHMENT E**
6. No report from ancestry library edition

PROUD PAST.....PROMISING FUTURE

7. The City signed a contract with Baker Tilly for auditing services through 2013. The library's rate is guaranteed for \$2,500 for that period.
8. The Director will report on the public hearing and council meeting where the budget was adopted
9. The salary ordinances for union and non union representatives will be handed out at the meeting.

ACTION

1. Motion to receive a commission check from TSI Fax in the amount of \$33.35.
2. Motion to accept a check in the amount of \$50 for the purchase of adult books.
3. Motion to ban Ricardo Solis from the library for disorderly conduct. The Director will give a report.
4. Motion to go into closed session per Wisconsin State Statues 19.85 to receive the report of the Finance and Personnel Committee on the evaluation of the Director
5. Motion to return to open session and review the evaluation with him.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled Individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next schedule meeting of the Library Board will be the **Tuesday, January 24 2012**. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, Mayor, City Administrator, posting, and file.