



South Milwaukee Public Library

1907 10th Avenue, South Milwaukee, WI 53172

phone: (414) 768-8195

fax: (414) 768-8072

Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR MEETING

Tuesday, February 28, 2012

Second Floor Board Room

AGENDA

7:00 p.m. Finance Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

DELETIONS OF ITEMS TO THE AGENDA

APPROVAL OF THE MINUTES from the January 24, 2012

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for February 28, 2012

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Fund Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report
2. Library Directors Advisory Committee report by the Director
3. Foundation Report by Trustee Andrew

CORRESPONDENCE

None

INFORMATION

1. The holds not picked up for the month of January is attached. **ATTACHMENT C**
2. The January circulation report is attached **ATTACHMENT D**
3. A total of 537 people used the Internet in the adult department and 16 children in the Youth Room. **ATTACHMENT E**
4. The EBSCO Database usage report is attached.
5. The South Milwaukee Chamber of Commerce spring social dinner will be held on Friday, April 20th at Salvatores.
6. The Youth Librarian and the Director hosted the 4K visits to the library. The children received their library cards, heard stories and did a craft. The adults had a tour of the youth room.
7. We received notice from the Bucyrus Foundation that they are reassessing the Foundations future and will not determine or award the 2012 grants until May or June.

PROUD PAST.....PROMISING FUTURE

8. MATC has notified us that they are looking for people for their Board. One must be an employer representative, one an employee representative and one a school district administrator.
9. The City has a new program whereby people applying for positions must do it on line. The program can be accessed through the city's web site. We will be using that when we are ready to fill the 16 hour circulation assistant.
10. A new page 4 of the Boards and Commissions will be handed out at the meeting
11. The Friends made \$69.15 at the February Monday morning meeting.
12. The Friends will discontinue the "Shop Local" website advertising on WTMJ 4. Not enough people are accessing the site.
13. The Director will report on staffing.
14. The Director will report on the heating software problems.
15. The Director did not attend the WLA Legislative Day but sent letters to Representative Honadel and Senator Larson.
16. The Director will report on the status of the reciprocal borrow agreement with the City of Milwaukee. See the attached letters from the System's attorney.

ATTACHMENT F

ACTION

1. Motion to approve the 2011 annual state report.
2. Motion to accept a check in the amount of \$185.30 from ecommerce payment for fines and lost items for December, 2011
3. Motion to receive a commission check in the amount of \$30.58 from our fax vendor.
4. Motion to hire Susan Kaczmarek as a substitute librarian effective February 2, 2012

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.
Next schedule meeting of the Board will be **March 27, 2012**

cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, Mayor, City Administrator, posting, file.