



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 17, 2013

Second Floor Board Room

AMENDED AGENDA 12-12-2013

7:00 p.m.

FINANCE & PERSONNEL COMMITTEE MEETING

1. To approve the monthly bills
2. Motion to go into closed session per Wisconsin State Statutes 19.85 (c) and (g) for the evaluation of the Director and to meet with the City Attorney, who is rendering legal advice regarding potential litigation.
3. Motion to return to open session.

7:30 p.m.

ROLL CALL

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES of the November 19, 2013 meeting

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for December 17, 2013

1. Approval of the Stosick account Expenditures.
2. Approval of the Gift account Expenditures.
3. Approval of the Lost & Paid account Expenditures.
4. Approval of the Friends account Expenditures.
5. Approval of the Building account Expenditures.
6. Approval of the Copy Machine account Expenditures.

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors' Advisory Committee report by the Director.
3. Foundation Board report by Trustee Andrew.

CORRESPONDENCE

None

INFORMATION

1. The November circulation statistics are attached.
2. A total of 400 people used the Internet in the Adult Department and 18 children in the Youth Department.
3. Attached are statistics from the EBSCO Databases.
4. The salary ordinance for the Union and non union representatives will be handed out at the meeting.

ATTACHMENT C

ATTACHMENT D

PROUD PAST.....PROMISING FUTURE

5. We have received the 5 new computers purchased with 2013 revolving funds.
6. The Library budget was approved. The 2014 budget is \$797,741.
7. A new staff list will be handed out at the meeting.
8. The Director signed a Letter of Agency agreement with the state for funding for the years 2014-2019 in order to receive TEACH funds.
9. The Director submitted the 2013 grant report per the Common Council's instructions.
10. The Finance Committee will meet on Monday, December 30, 2013 at 10 am to approve the bills.
11. The holds not picked up report is attached.
12. Circulation statistics for OverDrive for November are attached.

ATTACHMENT E
ATTACHMENT F

ACTION

1. Motion to approve the purchase of a new dishwasher from the library's gift building fund in an amount not to exceed \$400.
2. Motion to approve the hiring of Elliott King as a page effective 11/13/2013.
3. Motion to go into closed session per Wisconsin State Statutes 19.85 (c) and (g) to receive and to consider the report of the Finance and Personnel Committee on the evaluation of the Director and to meet with the City Attorney, who is rendering legal advice regarding potential litigation.
4. Motion to return to open session and review the evaluation with the Director.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service, contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Library Board will be **Tuesday, January 21, 2014**. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/ Sentinel, Common Council Liaison, City Hall, City Administrator, posting and file.