



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, July 16, 2013
Second Floor Board Room
AGENDA**

7:00 PM Finance Committee meeting
1. Approve the monthly bills
2. Review draft audit

7:30 PM **ROLL CALL**

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the June 18, 2013 meeting.

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for July 16, 2013

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

None

INFORMATION

1. The circulation report for the month of June is attached. **ATTACHMENT C**
2. The EBSCO Database usage report is attached. **ATTACHMENT D**
3. The holds not picked up report for June is attached. **ATTACHMENT E**
4. A total of 20 children used the Internet and 414 adults used the Internet.
5. The 2012 library annual report will be handed out.
6. The library will participate in the Night on the Avenue July 25th from 4-9.
7. The Fax activity report for the last quarter is attached. **ATTACHMENT F**
8. The overdrive circulation is attached. **ATTACHMENT G**
9. Trustees Bulley and Wegner were reappointed to the Board
10. Attached is a copy of the letter to Stef Morrill regarding the SRLAAW report that was discussed at the last Board meeting. **ATTACHMENT H**

PROUD PAST.....PROMISING FUTURE

11. Review the draft audit report that was sent out prior to the meeting.

ACTION

1. Motion to the hiring of Robert Zalar and Rachel Blaszyk as pages effective June 27, 2013
2. Motion to accept the resignation of Nancy Phillips as a page effective June 20, 2013
3. Motion to approve the termination of Ryanna St. Louis effective Jun 27, 2013. The Director will give a report.
4. Motion to approve the revised job descriptions as sent out to the Board prior to the meeting.
5. Motion to approve the policy manual that was handed out and revisions sent out on June 25th.
6. Discussion and possible motion on a policy regarding parents have large fines, using their child's card and the then having fines/overdue books on the child's card.
7. Motion to receive a donation of \$15 from Ms. Esther Hartwig of Fox Lake, WI.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Schedule the August meeting.

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled Individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be announced. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.