



South Milwaukee Public Library

1907 10th Avenue, South Milwaukee, WI 53172

phone: (414) 768-8195

fax: (414) 768-8072

Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR MEETING

Tuesday, October 15, 2013

Second Floor Board Room

7:15 p.m. **Finance Committee** meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

APPROVAL OF THE MINUTES from the September 17, 2013 meeting

ATTACHMENT A

DELETIONS TO THE AGENDA

APPROVAL OF THE ACCOUNTS PAYABLE for October 15, 2013

1. Approval of the Gift Fund Expenditures
2. Approval of the Friends Fund Expenditures
3. Approval of the Stosick Account Expenditures
4. Approval of the Lost and Paid Fund Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Fund Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report
2. Library Directors Advisory Committee report by the Director
4. South Milwaukee Public Library Foundation Report by Trustee Andrew

CORRESPONDENCE

None

INFORMATION

- .1. The circulation report for September is attached. **ATTACHMENT C**
2. A total of 30 children used the Internet stations and 478 adults used the Internet
3. The EBSCO database usage report is attached. **ATTACHMENT D**
4. The hold not picked up report is attached. **ATTACHMENT E**
5. The Director will meet with the Council on Wednesday, October 16th on the budget.
6. The Friends made \$103.70 at their October book sale.
7. The Director will report on the last quarter fax activity.
7. Continued discussion on the library survey.
8. Discussion on a new library mission statement. Propose copies will be handed out at the Board meeting.
9. We completed the relamping of the first floor work room
10. Eight libraries have signed the member agreement. We received our signed copies for our files.

PROUD PAST.....PROMISING FUTURE

11. In honor of the library's 115 anniversary in February, Larry Nix of the Wisconsin Library Memorabilia exhibit will put in a display in the library in February.
12. The Parking lot has been repaired. The city is adding it to the library to be completely resurfaced within the next two years.
13. Library users are now able to print from the library laptops. The charge is 15 cents for both black and white.
14. The Ancestry library edition statistics are enclosed **ATTACHMENT F**
15. An updated page 4 of the Boards and Commissions list will be handed out.
16. The library will be sponsoring two programs in October. A program on investing and the Halloween family night.
17. The Director will meet with the Council on the Library budget on Wednesday, October 16th.
18. The computer system will be down on Monday, January 20th. The circulation and catalog will be down on that day. We will circulate books in the offline system

ACTION

1. Motion to approve the termination of Robert Zalar, library page during probation effective September 25th for poor work performance.
2. Motion to approve the hiring of Amy Lohman as a page effective October 7, 2013 and John Huffstetter as a substitute librarian on as needed basis.
3. We presently charge 25 cents for color copies made on the internet and 10 cents for black and white. The Director is recommending we charge 15 cents for both to be consistent with the pricing on the laptop internet copies.
4. Motion to approve the 2013-2014 revolving fund requests. Copies will be handed out at the meeting.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next scheduled meeting of the Board will be on November 19, 2013. Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.