



# South Milwaukee Public Library

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**Robert M. Pfeiffer, Director**

**SOUTH MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, September 25, 2012  
Second Floor Board Room**

## AGENDA

7:00 PM Finance Committee meeting to approve monthly bills.

7:30 PM **ROLL CALL**

### DELETIONS TO THE AGENDA

**APPROVAL OF THE MINUTES** from the August 28, 2012 meeting.  
**ATTACHMENT A**

**APPROVAL OF THE ACCOUNTS PAYABLE** for September 25, 2012

1. Approval of the Gift Account Expenditures
2. Approval of the Friends Account Expenditures
3. Approval of the Stosick Fund Expenditures
4. Approval of the Lost & Paid Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Expenditures

### PUBLIC COMMENT

### DIRECTOR'S REPORT

#### ATTACHMENT B

### COMMITTEE REPORTS

1. The Milwaukee County Federated Library System Board
2. Library Directors Advisory Committee report
3. Foundation report by Trustee Andrew.

### CORRESPONDENCE

None

### INFORMATION

1. The Friends made \$363.00 at their September book sale.
2. The hold's not picked up report is attached.  
**ATTACHMENT C**
3. The circulation report for August is attached  
**ATTACHMENT D**
4. A total of 498 people used the adult Internet stations and 23 children used the Internet in the Youth Department.
5. The EBSCO Database usage report is attached for the Boards information.  
**ATTACHMENT E**
6. The per circulation rate that South Milwaukee will charge West Milwaukee in 2012 will be \$3.95. Last year it was \$3.66

**PROUD PAST.....PROMISING FUTURE**

7. A reminder that the Foundation will be holding their wine tasting on Thursday evening, October 13<sup>th</sup> from 7-9:30 pm. We will need to close the library at 6 pm on that day.
8. Tuesday, October 30 will be Halloween fun night. We will serve cookies.
9. A letter was sent to the Bucyrus Foundation requesting funds for the 2013 summer reading program.
10. Attached are the statistics on overdrive media remote database usage, internal database usage, EBSCO e-book usage and the Mango foreign language usage.
11. We need to reschedule the date of the December meetings because of Christmas. I am recommending the date be December 18<sup>th</sup>.

**Action**

1. Motion to approve the 2013 library closing schedule
2. Motion to approve the Youth Librarian and Director to attend the Wisconsin Library Association on, October 24, 25, 26. This request is for time only
3. Motion to move Kim Kryszak from the 16 hour to the 20 hour Circulation Desk Attendant effective September 17<sup>th</sup>.
4. Motion to approve the hiring Rosemary Badzinski, currently a circulation Desk Attendant, as a Library Assistant I, effective Monday, September 10, 2012.
5. Motion to accept a donation from Benita Clark and the American Association of University women –Milwaukee for their donation of the book Women making a Difference: American Association of University Women in Milwaukee 1894-2012.
6. Motion to approve the 2012-2016 revolving fund requests which will be handed out at the meeting.

**SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW:**

**ADJOURN**

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172.

**The next meeting is scheduled for October 23, 2012.** Please notify the Director if you are unable to attend.

Cc: Board, Community Newspapers, Milwaukee Journal/Sentinel, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.