



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

SOUTH MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES MAY REGULAR MEETING

Tuesday, May 22, 2012

Second Floor Board Room

AGENDA

7:00 p.m. Finance Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

Ms. Wendi Unger from Baker, Tilly will be at the meeting to review the 2011 audit with the Board.

DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES from the April 24, 2012

ATTACHMENT A

APPROVAL OF THE ACCOUNTS PAYABLE for May 22, 2012

1. Approval of the Stosick account Expenditures
2. Approval of the Gift account Expenditures
3. Approval of the Lost & Paid account Expenditures
4. Approval of the Friends account Expenditures
5. Approval of the Building account Expenditures
6. Approval of the Copy Machine account Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT B

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Directors Advisory Committee report by the Director
3. Foundation report by Trustee Andrew.

CORRESPONDENCE

None

INFORMATION

1. The April circulation report is attached. **ATTACHMENT C**
2. The Friends Monday morning book sale on May 7th made \$104.00. The next sale will be in September.
3. The "Holds Not Picked Up" report is attached **ATTACHMENT D**
4. A total of 427 people used the Internet in the adult department and 10 children in the youth department.
5. An article was prepared for the Summer Guide. We will also have an ad in the guide.
6. Per the member agreement, the System supplied us with a list of their equipment that is housed in the library

7. The Board President will appoint a nominating committee to select officers for the 2012-2013 year. Elections will be in June. New officers take office on July 1.
8. The EBSCO database usage report is attached. **ATTACHMENT E**
9. The Ancestry Library database report is attached. **ATTACHMENT F**
10. Adult South Milwaukee residents place 1904 reserves in April and children placed 123 reserves. We had two people register on line.
11. The electronic material circulation report is attached. **ATTACHMENT G**
12. The summer reading brochure will be handed out
13. The Director will report on the little libraries "labor of love" project that we are working with in cooperation with the Woman's Club of South Milwaukee.
14. We received payment of \$75 from Caterpillar for the use of our meeting room for three days.

ACTION

1. Motion to receive a commission check from FAX24 in the amount of \$20.38 and a second commission check in the amount of \$56.05.
2. Motion to accept a check from the First Credit Union for the summer reading program in the amount of \$100.
3. Motion to accept a check from an anonymous donor in the amount of \$1,000 for the summer reading program.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

Next Scheduled Board meeting will be Tuesday, June 26, 2012 Please notify the Director if you are unable to attend.

Cc: Board, Milwaukee Journal/Sentinel, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor posting, file.