



# South Milwaukee Public Library

1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172

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**Robert M. Pfeiffer, Director**

**SOUTH MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
Tuesday, March 19, 2013  
Second Floor Board Room**

7:00 p.m. Finance and Personnel Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

**APPROVAL OF THE MINUTES** from the January 15, 2012 meeting.

**ATTACHMENT A**

**DELETIONS TO THE AGENDA**

**APPROVAL OF THE ACCOUNTS PAYABLE** for February 26, 2013

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Fund Expenditures

**APPROVAL OF THE ACCOUNTS PAYABLE** for March 19, 2013 meeting.

7. Approval of the Stosick Account Expenditures
8. Approval of the Gift Fund Expenditures
9. Approval of the Lost & Paid Fund Expenditures
10. Approval of the Friends Account Expenditures
11. Approval of the Building Fund Expenditures
12. Approval of the Copy Machine Fund Expenditures

**PUBLIC COMMENT**

**DIRECTOR'S REPORT**

**ATTACHMENT B**

**COMMITTEE REPORTS**

1. Milwaukee County Federated Library System Board report.
2. Library Director's Advisory Committee. No report
3. Foundation report by Trustee Andrew. Next meeting is Wednesday, March 13, 2013

**CORRESPONDENCE**

Letter from Baker Tilly Virchow Krause LLP auditor

**ATTACHMENT C**

**INFORMATION**

1. The circulation report for February and March is attached.
2. A total of 435 adults and 25 children used the Internet in January and 419 adults and 30 in February.
3. The report on the EBSCO database usage in January and February is attached.
4. The ancestry Library edition report is attached for January and February.

**ATTACHMENT D**

**ATTACHMENT E**

**ATTACHMENT F**

**PROUD PAST.....PROMISING FUTURE**

5. The Friends ad \$53.70 at their February Monday morning sale and \$101. At their March sale.
6. We received our insurance bill for 2012. It was for \$1969. Our insurance bill for 2011 was \$11,480.
7. National Library Week is April 14-20. We will be holding the family fun night and ice cream social on Tuesday, April 16<sup>th</sup> from 6-7:45 pm.
8. The holds not picked up report for January and February is attached. **ATTACHMENT G**
9. A new list of boards and commissions will be handed out.

**ACTION**

1. Motion to approve the January 1 to December 31, 2013 union contract. This was mailed out earlier.
2. Motion to approve the 2012 state report as mailed out.
3. Motion to allow the Director to attend the Wisconsin Association of Public Librarians in May 1—3 in Lake Geneva. This request is for time only.
4. Discussion and possible motion to approve a policy change changing our refund policy from 6 months to 90 days for lost material.

**SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

**ADJOURN**

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10<sup>th</sup> Avenue, South Milwaukee, WI 53172.

The next meeting of the Library Board will be April 15, 2013. Please notify the Library Director if you are unable to attend.

Cc: Board, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.