



South Milwaukee Public Library

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Robert M. Pfeiffer, Director

**SOUTH MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
Tuesday, March 18, 2014
Second Floor Board Room**

7:00 p.m. Finance and Personnel Committee meeting to approve monthly bills.

7:30 p.m. **ROLL CALL**

APPROVAL OF THE MINUTES from the February 18, 2014 meeting.

Motion to receive and place on file the minutes of the Finance & Personnel Committee from the February 20, 2014 meeting.

ATTACHMENT A

ATTACHMENT B

DELETIONS TO THE AGENDA

APPROVAL OF THE ACCOUNTS PAYABLE for March 18, 2014 meeting.

1. Approval of the Stosick Account Expenditures
2. Approval of the Gift Fund Expenditures
3. Approval of the Lost & Paid Fund Expenditures
4. Approval of the Friends Account Expenditures
5. Approval of the Building Fund Expenditures
6. Approval of the Copy Machine Fund Expenditures

PUBLIC COMMENT

DIRECTOR'S REPORT

ATTACHMENT C

COMMITTEE REPORTS

1. Milwaukee County Federated Library System Board report.
2. Library Director's Advisory Committee. No report
3. Foundation report by Trustee Andrew. Next meeting is Wednesday, April 9, 2014

CORRESPONDENCE

Letter from the Friends of the Mill Pond and the South Milwaukee Lions

ATTACHMENT D

INFORMATION

1. The circulation report for March is attached. **AATTACHMENT E**
2. A total of 386 adults and 8 children used the Internet in February
3. The report on the EBSCO database usage in February is attached. **ATTACHMENT F**
4. The ancestry Library edition report is attached for February. **ATTACHMENT G**
5. The Friends made \$127.30 at their March sale.
6. National Library Week is April 14-19. We will be holding the family fun night and ice cream social on Tuesday, April 15th from 6-7:45 pm.
8. The holds not picked up report for February is attached. **ATTACHMENT H**
9. A new Library Board list will be handed out.
10. A Board calendar of meetings will be handed out
11. Overdrive statistics are attached **ATTACHMENT I**
12. We forgave \$ 839.44 in fines. The biggest one was \$82.00. We collected one very full green recycling bin full of food
13. The Director will give an update on the expansion of the bandwidth and installation of the fiber optics

PROUD PAST.....PROMISING FUTURE

14. Discussion on the survey to date.

ACTION

1. Motion to approve the City of South Milwaukee Violence in the workplace policy and add it to the Library's policy manual. Copies will be mailed out to the Board
2. Motion to approve the revised vacation policy pertaining to Christmas and summer staff schedules. Copies will be mailed out to the Board
3. Motion to reject the copy machine bids. The Director will give a report.
4. Motion to accept a donation of \$60 from the South Milwaukee Health Department Staff in the memory of Barbara Ann Liebsch.
5. Motion to accept a donation of \$25 from Mr. and Mrs. Terry Graves in the memory of Barbara Ann Liebsch.
6. Motion to accept a donation of \$25 from Ms. Carole Pecor in the memory of Barbara Ann Liebsch.
7. Motion to accept a donation of \$25 from Ms. Jan Sahagian-Crandall in the memory of Barbara Ann Liebsch.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURN

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through interpreter or other auxiliary aids. To request this service contact the Library Director at 768-8195 or in writing to Library Director, South Milwaukee Public Library, 1907 10th Avenue, South Milwaukee, WI 53172.

The next meeting of the Library Board will be April 29, 2014 Please notify the Library Director if you are unable to attend. Please note the change in date.

Cc: Board, Community Newspapers, Common Council Liaison, City Hall, City Administrator, Mayor, posting, file.